Grow with us. Support excellent research.

IST Austria is a constantly growing international institute for conducting frontier research in the life sciences, the physical sciences, mathematics, and computer science, located in Klosterneuburg on the outskirts of Vienna. As employees in Administration and the Scientific Service Units, we strive to support IST Austria’s scientists in performing excellent research.

Librarian - Trainings & Projects
PART TIME (25H, LIMITED UNTIL 30.09.2020)

The IST Austria Library is responsible for providing information to our researchers as well as providing services to support scientific communication. Are you interested in how your future working place may look like? This video provides a bird's eye view of IST Austria.

Responsibilities
- Marketing for existing and new library services
- Identifying new trends and technologies to update and further develop the services provided by the library
- Planning, running and supporting library relevant events
- Support project management in the library
- Developing and holding trainings (e.g. database) based on the needs of the research groups

Requirements
- Academic degree to understand the needs of our scientist
- Qualified library education
- IT knowledge, understanding of metadata formats is advantageous
- Very good command of English - German language skills are welcome
- Ability to work in a team
- Excellent communication skills and high level of service orientation

IST Austria
- Offers challenging positions in a dynamic and growing organization
- Supports learning and development
- Provides flexible working times and numerous fringe benefits
- Promotes an international and open culture
- Supports an appreciative and respectful work environment
- Values diversity and is committed to equality
- Free Shuttlebus for employees (Departing from Heiligenstadt, travel time: about 22 min.)

To apply for this position send your application (including CV, certificates and references) by e-mail to: recruiting@ist.ac.at

We offer a minimum salary of EUR 2,394 gross/month, with possible overpayment depending on education, qualification and work experience. IST Austria processes your personal data in accordance with the statutory data protection regulations. For more information including your rights as a data subject please refer to our data privacy statement: https://ist.ac.at/data-protection/