

FAQs

What is the supervision/hosting arrangement of ISTfellows?

All ISTfellows will have a primary supervisor. The primary supervisor must be an IST Austria faculty member. Applicant may propose an optional secondary supervisor, which may be a second IST Austria faculty member or external academic (i.e. a faculty member at another institution) should the specific interdisciplinary expertise required for the proposed research not be available at IST.

Can I apply prior to completing my PhD?

Yes, provided that you will complete your PhD prior to beginning employment.

How many positions are available?

IST Austria will award approximately eight to ten fellowships per call.

What is the timeline for the selection process?

All candidates will be notified of the outcome of their application within two months of the application deadline. Candidates who receive an offer must take up employment within six months of the offer being made.

Are candidates already working at IST Austria eligible?

No. Candidates who are already employed by IST Austria are not eligible and their applications will not be considered by the selection committee.

Can reference letters be requested prior to fully submitting an application?

Yes. After starting an application, you have the option to “save” the application without submitting so that you can return and complete it later. Once you have entered your referees’ information and saved the application, a “contact referees” button will appear at the bottom of the page. Clicking this button will notify your referees that you have requested a letter of reference and they will receive an email from our application system informing them how to upload their reference letter.

By what date must my referees provide their reference letters?

All application documents, **including reference letters**, must be submitted no later than 14:00 (CET) on the application deadline (Sep. 8, 2020). All applications which are incomplete at the application deadline will be considered ineligible and no exceptions will be made for providing reference letters or other application materials after the deadline.

I have already submitted my application but would like to change something or upload an updated version of one of my documents. What do I do?

Contact pdo@ist.ac.at. We will update your application accordingly provided your request is received prior to the application deadline.

Can I collect reference letters from my referees and send them myself?

No. All referees will receive a link with which they can upload their reference letter directly to our application tool. If for some reason they are unable to do this, they can contact us at pdo@ist.ac.at and we can upload the letters for them. The reference letters should not be sent via candidates.

How do I know if my referees have sent their letters of recommendation?

After your application has been fully submitted you can check the status of your reference letters by logging in and viewing your submitted application. The application system also enables you to send reminders via the application tool to referees who have not yet submitted their letters.

Who should I contact with questions about the application and selection process?

Please send all queries about the IST Austria Postdoctoral Fellowship Program (ISTfellow) to pdo@ist.ac.at.

Can I include letters of support from my nominated hosts at IST Austria?

No. Application materials should not include any letters of support from your nominated hosts at IST Austria. Additionally, neither of your nominated hosts may be listed as a referee on your application.

May I include a letter of support from a nominated external secondary supervisor?

No. Application materials should not include a letter of support from your nominated external secondary supervisor. Additionally, any nominated external secondary supervisor may not be listed as one of the referees on your application.