

Support Ethical Applications

Part time (15h/week)

Klosterneuburg (Vienna), Austria

€ 2,222* gross/month (full time)

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IST Austria is a growing international institute for conducting frontier research in mathematics, computer science, and the life and physical sciences. We recruit passionate professionals from all over the world and from all fields who support our goals of excellence in research and science management. Located on a beautiful campus on the outskirts of Vienna, we offer numerous opportunities for personal growth in a stable working environment. [Get an insight!](#)

Your responsibilities

The Preclinical Facility (PCF) - a Scientific Service Unit at IST Austria - provides all services necessary for breeding and maintaining rodent (mouse and rat) colonies for basic scientific research.

- First point of contact for research groups for all matters concerning ethical applications
- Preparation and review of ethical applications and cooperation with external (ethical) consultants for review
- Compilation of all necessary documents and submission to authorities for approval
- Transfer of approved applications to relevant databases
- Regular check of all existing applications in the database for completeness and validity
- Maintain an overview of expiring documents (e.g. import authorizations) and take countermeasures if necessary

Your profile

- Completed studies in Veterinarian Science (MSc or PhD)
- Experience with filing ethical applications is advantageous
- Excellent command of German and English (verbal and written)
- Clear, structured and diplomatic communication
- Hands-on mentality and high level of accuracy

To submit your application, please e-mail
recruiting@ist.ac.at

* This position comes with possible overpayment depending on education, qualification and work experience. IST Austria processes your personal data in accordance with the law. For more information, please refer to www.ist.ac.at/data-protection.

Your benefits



Education & training



Cafeteria



Childcare



Free shuttle bus



Multiple health offers



Pension insurance